



Harper College®

Wellness & Sports
Events Operations

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MEMO

To: Wellness & Sports Center Rentals (Indoor & Outdoor)
From: Wellness & Sports Center Events Operations Supervisor
Date: Wednesday, December 17, 2014
Re: Smoke Free Campus

On January 1, 2015, Harper College will become smoke-free. The Smoke-Free Campus policy asks **EVERYONE** to refrain from smoking while on College property. The policy includes **ALL** indoor and outdoor spaces and college-owned vehicles while on College property. It does not apply to personal vehicles. Visit www.harpercollege.edu and search "smoke-free" for details, including specifics about products covered by the policy. We ask that you, as a renter of Harper College facilities, share this information with members and guests of your organization before they visit our campus.

Smoking is defined as, "*Burning, inhaling, or exhaling of any kind from a lighted pipe, cigar, cigarette, hookah, weed, herbs, or any other lighted smoking equipment or electronic cigarette.*"

If you have any questions regarding this matter please feel free to contact my office. Thank you.

Dana Tenenbaum
Events Operations Supervisor
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